City of Santa Paula

City Council

MAYOR PEDRO A. CHAVEZ
VICE MAYOR CARLOS JUAREZ
COUNCILMEMBER JENNY CROSSWHITE
COUNCILMEMBER LESLIE CORNEJO
COUNCILMEMBER GABRIELA ORNELAS

CITY COUNCIL SPECIAL MEETING OF THE
SANTA PAULA CITY COUNCIL

MONDAY, JUNE 30, 2025

4:30 PM - City Council Special Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, CITY ATTORNEY

CITY COUNCIL SPECIAL MEETING

You are invited to participate in all Special City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, at least 24 hours in advance of the scheduled meetings. NOTE: This Special meeting will be recorded and available on the city website usually the next day. Also, translation services are provided at this Special meeting. Headsets are limited, so if you would like translation headsets for use during the meeting, see the City Clerk when you arrive.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a ***Public Comment Form*** noting your name and address and submit the form to the City Clerk. Include the Agenda item number you wish to speak on. Members of the public may address the Council on items on this agenda only. ***Public Comments are limited to 3 minutes.***

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by three hours before the meeting will be provided to the legislative body before the meeting. Public Comments received after, will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE: Watch from home live on the local Channel 10 or view the live feed on the city website at the following link: https://www.spcity.org/523/Public-Meeting-Agendas.

NOTE: This Special meeting will be recorded and available on the city website usually the next day. Also, translation services are provided at the meeting.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.*

SPECIAL MEETING - COUNCIL CHAMBERS

1. **CALL TO ORDER**
   REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. **ROLL CALL**

3. **PUBLIC COMMENT**
   At this time, members of the public may comment on any item appearing on the agenda only. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. **Public Comments are limited to three minutes.**

4. **CONSENT CALENDAR**
   Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

   4.A **SECOND AMENDMENT TO THE THREE-YEAR ON-CALL PROFESSIONAL SERVICES AGREEMENT WITH M6 CONSULTING, INC. (CITY ENGINEER)**

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute the Second Amendment to the Three-Year On-Call Professional Services Agreement with m6 Consulting, Inc. to increase the not-to-exceed compensation to $303,210 for FY 24/25, $417,400 for FY 25/26, and $397,250 for FY 26/27.

4.B **FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH MERCHANT MCINTYRE AND ASSOCIATES FOR LEGISLATIVE ADVOCACY SERVICES**

RECOMMENDATION:

Staff recommends City Council:

1. Authorize the City Manager to execute a fourth amendment to the professional services agreement with Merchant McIntyre and Associates (MMA) for federal legislative advocacy services, in an amount of $60,000, extending the term from July 1, 2025 to June 30, 2026, and increasing the total not-to-exceed amount to $312,000.

4.C **FIRST AMENDMENT TO THREE-YEAR ON CALL PROFESSIONAL SERVICES AGREEMENT WITH PHOENIX CIVIL ENGINEERING (CROSSWALK SAFETY IMPROVEMENT PROGRAM)**

RECOMMENDATION:

Staff recommends the City Council:

Authorize the City Manager to execute the First Amendment to the Three-Year On-Call Professional Services Agreement with Phoenix Civil Engineering (PCE) for construction management, inspection and materials testing services for the City's Crosswalk Safety Improvement Program (CSIP).

5. ACTION ITEMS

5.A **CITY OF SANTA PAULA VACANCIES REPORT PURSUANT TO ASSEMBLY BILL (AB) 2561**

RECOMMENDATION:

It is recommended that the City Council:
(1) Hold a public hearing and receive and file the City's Annual Position Vacancy Report in compliance with Assembly Bill (AB) 2561. (Gov. Code § 3502.3.)

5.B **BUDGET ADOPTION: FISCAL YEARS 2025/26 & 2026/27**

RECOMMENDATION:

Adopt Resolution 7577 to Approve the FY 2025/26 and FY 2026/27 Final Operating Budget for the City of Santa Paula and Adopting the FY 2025/26 and FY 2026/27 Capital Improvement Budget.

Adopt Resolutioin 7578 approving an amendment to the position control list to include the Senior Administrative Analyst Classification and the Administrative

Analyst Series Job Description

Presented by: Finance Director Christy Ramirez

6. CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section 54956, et seq.) for the following purpose:

6.A CONFERENCE WITH LABOR NEGOTIATORS PURSUANT T O GOVERNMENT CODE §54957.6 - City Representatives: Chief Labor Negotiator Irma Rodriguez Moisa, City Manager Dan Singer, Finance Director Christy Ramirez, and Human Resources Administrator Lorena Alvarez; Employee Organizations: Community Services Officer Association; Mid-Management Association; Professional & Supervisory Association; Service Employee International Union, Local 721 (SEIU); Santa Paula Police Officers Association (SPPOA); and Unrepresented Employees: Executive Management; Confidential employees; Part-time employees.

6.B PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code § 54957(b)(1), Title: City Manager

7. CLOSED SESSION REPORT

8. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On_____at_____Signed:_____

Julie Latshaw

City Clerk